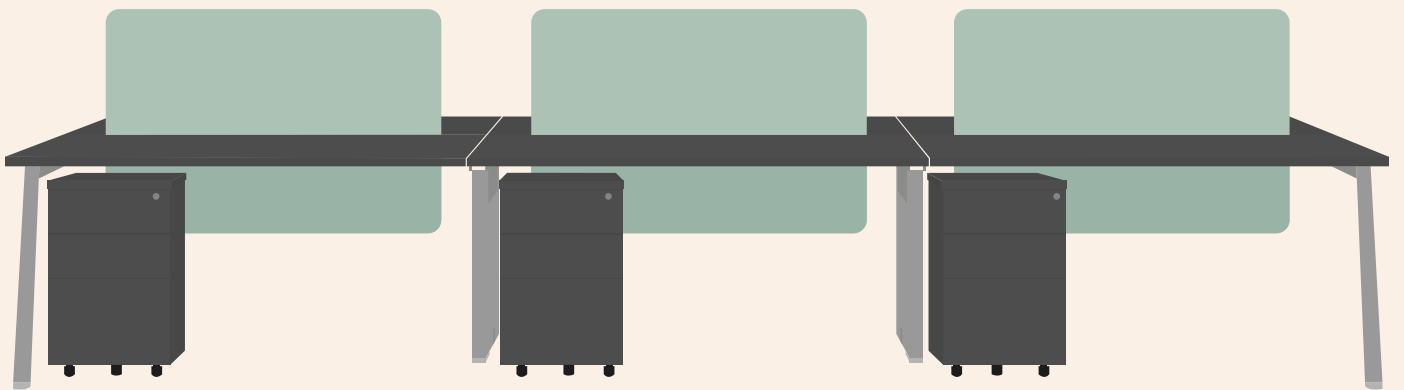


# Systems Furniture

Product Care & Maintenance Guide



## Product Care & Maintenance Guide

To ensure the performance of your Benel furniture, general care and maintenance is essential. When in doubt, always test out on a small inconspicuous area. For additional guidance, please feel free to reach out to our Customer Service Department.

Benel Customer Service Department:  
+65 6873 1118 // [customercare@benel.com.sg](mailto:customercare@benel.com.sg)



### Melamine Surfaces

Wipe up spills immediately, if any. Using water, wipe down the surface with a soft cloth, taking care not to rub too hard. Dry the surface using a soft cloth so as not to leave any solvent on the surface. Always ensure that the surfaces are not exposed to high or continuous moisture, steam, and humidity levels.



### Fabrics (on Partition Panels)

Vacuum to pick up dust and dirt in the upholstered fabric. With a soft brush, brush the fabric to remove visible matters such as hair, dirt, and dust. Cleaning is not recommended on light-coloured fabrics.



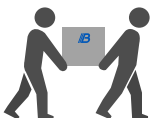
### Powder-coated Items

For general cleaning and maintenance, use a damp cloth only. Before using any cleaning agents, test on a small inconspicuous area to avoid damage.



### Polished Surfaces (Aluminium / Chrome)

For general cleaning and maintenance, a damp lint-free cloth will be sufficient. Do not use solvents to clean metal parts.



### Relocating Furniture

All furniture should be picked up and not dragged. Disassembling tables, desks, and linked furniture is recommended for easy relocation. Please get in touch with our Customer Service Department for guidance if there is a requirement for relocating or reconfiguring workstations.



### Recommended Maintenance

If any components appear loose, investigate without delay, and tighten appropriate fixings where possible. Please do not hesitate to contact our Customer Service Department for further guidance on a solution.